



## COURSE OUTLINE: PFP401 - PROVINCIAL OFFENCES

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Approved: Karen Hudson - Dean

<b>Course Code: Title</b>	PFP401: PROVINCIAL OFFENCES
<b>Program Number: Name</b>	1202: POLICE FOUNDATIONS
<b>Department:</b>	CRIMINAL JUSTICE
<b>Academic Year:</b>	2025-2026
<b>Course Description:</b>	This course will focus on the Provincial Statutes most commonly enforced by law enforcement officers. The course will examine the purpose of each of the statutes, along with the arrest, search, seizure, and any other authorities specific to the statute. The procedures contained in the Provincial Offences Act will be examined along with the documentation required to lay charges before the court.
<b>Total Credits:</b>	3
<b>Hours/Week:</b>	3
<b>Total Hours:</b>	42
<b>Prerequisites:</b>	There are no pre-requisites for this course.
<b>Corequisites:</b>	There are no co-requisites for this course.
<b>Substitutes:</b>	CJS413, OEL357
<b>This course is a pre-requisite for:</b>	OEL812
<b>Vocational Learning Outcomes (VLO's) addressed in this course:</b>	<b>1202 - POLICE FOUNDATIONS</b>
<b>Please refer to program web page for a complete listing of program outcomes where applicable.</b>	VLO 1 Complete all tasks in compliance with pertinent legislation, as well as policing standards, regulations and guidelines.
	VLO 2 Analyze all relevant information and make effective and legally defensible decisions in accordance with ethical and professional standards.
	VLO 4 Develop and implement ongoing effective strategies for personal and professional development.
	VLO 5 Ensure the respect of human rights and freedoms in all interactions.
	VLO 8 Monitor, evaluate and document behaviours, situations and events accurately and discreetly in compliance with legal, professional, ethical and organizational requirements.
	VLO 11 Conduct investigations by collecting, documenting, preserving and presenting admissible evidence
<b>Essential Employability Skills (EES) addressed in this course:</b>	EES 1 Communicate clearly, concisely and correctly in the written, spoken, and visual form that fulfills the purpose and meets the needs of the audience.
	EES 2 Respond to written, spoken, or visual messages in a manner that ensures effective communication.



- EES 3 Execute mathematical operations accurately.
- EES 4 Apply a systematic approach to solve problems.
- EES 6 Locate, select, organize, and document information using appropriate technology and information systems.
- EES 7 Analyze, evaluate, and apply relevant information from a variety of sources.
- EES 8 Show respect for the diverse opinions, values, belief systems, and contributions of others.
- EES 11 Take responsibility for ones own actions, decisions, and consequences.

**Course Evaluation:**

Passing Grade: 60%, C

A minimum program GPA of 2.0 or higher where program specific standards exist is required for graduation.

**Books and Required Resources:**

Selected Provincial Statutes by Government of Ontario

**Course Outcomes and Learning Objectives:**

<b>Course Outcome 1</b>	<b>Learning Objectives for Course Outcome 1</b>
<p>1. Provincial Offences Act. The Provincial Offences Act sets out the procedures to be followed to enforce Provincial Statutes in the Province of Ontario. The act will be discussed from the perspective of law enforcement officers. The procedures to be followed when enforcing violations of provincial statutes will be discussed. Charging procedures will be discussed along with the pertinent charging documents.</p>	<p>Course Outcomes:            1.1 Examine the Use of Force Authorized by the Provincial Offences Act.            1.2 Part VIII: Arrest/ Release by arresting officer / Officer in Charge.            1.3 Part I POA procedures: Certificate of Offence.            1.4 Complete a Certificate of Offence/ Offence Notice/Part I Summons.            1.5 Part III charging procedures: Proceeding by Information /Summons.            1.6 Complete an Information / Part III Section 22 and 24 Summons.            1.7 Part VI POA: Procedure for charging Young Persons            1.8 Part II POA: Parking Infractions.</p>
<b>Course Outcome 2</b>	<b>Learning Objectives for Course Outcome 2</b>
<p>2. Liquor Licence and Control Act of Ontario. Upon successful completion of this unit, each student will be able to:</p>	<p>2.1 Define terms as set out by the course instructor            2.2 Locate sections of the LLA using the Table of Contents and the Index            2.3 State Peace officer arrest, search and seizure authorities contained in the LLA            2.4 Identify the facts in Issue for selected LLA offences            2.5 Given a scenario, determine what offence has been committed and identify and complete the appropriate charging documentation</p>
<b>Course Outcome 3</b>	<b>Learning Objectives for Course Outcome 3</b>
<p>3. Trespass to Property Act of Ontario. Upon successful</p>	<p>3.1 Define terms as set out by the course instructor            3.2 List the premises that do not require the posting of signs to</p>



completion of this unit, students will be able to:	<p>prohibit entry</p> <p>3.3 List the premises that require the posting of signs that prohibit entry, access or prohibit a certain activity</p> <p>3.4 State the methods of giving notice to prohibit trespassing or to restrict an activity</p> <p>3.5 Given a scenario, determine what offence has been committed and identify and complete the appropriate charging documentation</p>
<b>Course Outcome 4</b>	<b>Learning Objectives for Course Outcome 4</b>
4. Residential Tenancies Act. Upon successful completion of this unit, students will be able to:	<p>4.1 Define terms as set out by the course instructor</p> <p>4.2 State the purpose of security deposits</p> <p>4.3 Identify common problems related to this Act</p> <p>4.4 From a given Scenario, identify any offences associated with this act and list the facts in issue for those offences</p> <p>4.5 Explain the role of Police Officers with respect to this Act</p>
<b>Course Outcome 5</b>	<b>Learning Objectives for Course Outcome 5</b>
5. Mental Health Act of Ontario. Upon successful completion of this unit, students will be able to:	<p>5.1 Define terms as set out by the course instructor</p> <p>5.2 Explain the authorities identified by the Act authorizing the apprehension of a person who is apparently suffering from a mental disorder</p> <p>5.3 State other methods of bringing persons apparently suffering from a mental disorder to a place for assessment</p> <p>5.4 Identify the authority to apprehend a person illegally absent from a psychiatric facility</p> <p>5.5 Given a scenario, identify the appropriate method of bringing a person apparently suffering from a mental disorder to the appropriate facility for assessment</p>
<b>Course Outcome 6</b>	<b>Learning Objectives for Course Outcome 6</b>
6. Family Law Act. Upon successful completion of this unit, students will be able to:	<p>6.1 Define terms as set out by the course instructor</p> <p>6.2 State the powers of arrest granted to police officers under this act</p> <p>6.3 Identify offences under this statute</p> <p>6.4 Describe the use of the criminal harassment sections of the Criminal code in relation to occurrences under this Act</p> <p>6.5 Identify common problems associated with the application of this statute</p>
<b>Course Outcome 7</b>	<b>Learning Objectives for Course Outcome 7</b>
7. Children`s Law Reform Act. Upon successful completion of this unit, students will be able to:	<p>7.1 Define terms as set out by the course instructor</p> <p>7.2 State the powers of arrest granted to police officers under this act</p> <p>7.3 Identify offences under this statute</p> <p>7.4 Discuss the Orders under this statute and the police role in their enforcement</p> <p>7.5 Describe the entry and search provisions granted to Police under this statute</p>
<b>Course Outcome 8</b>	<b>Learning Objectives for Course Outcome 8</b>
8. Child, Youth and Family Services Act. Upon	<p>8.1 Define terms as set out by the course instructor</p> <p>8.2 State a peace officer`s authority as it applies to the</p>



successful completion of this unit, students will be able to:	<p>commencing of child protection proceedings</p> <p>8.3 Describe peace officer authority with respect to:</p> <ul style="list-style-type: none"> <li>- Bringing a child in need of protection to a place of safety</li> <li>- The right of entry</li> <li>- Dealing with a child under the age of twelve who has committed an offence</li> <li>- The apprehension of a child who is illegally absent from a place of open temporary detention</li> <li>- The apprehension of young persons that are absent from a place of custody</li> </ul> <p>8.4 Describe the options available to the police for dealing with children who withdraw from parent's care (runaways)</p> <p>8.5 Identify the curfew and conditions pertaining to this curfew for children as defined in the Act</p> <p>8.6 Locate and interpret offences dealing with child abuse and leaving children unattended</p> <p>8.7 Describe the obligations placed on citizens and professionals to report child abuse</p> <p>8.8 Describe the role of the Children's Aid Society in assisting the police with investigations under this Act</p> <p>8.9 Given a scenario, determine if a child is in need of protection and identify an appropriate and effective legal response</p>
<b>Course Outcome 9</b>	<b>Learning Objectives for Course Outcome 9</b>
9. Coroners Act. Upon successful completion of this unit, students will be able to:	<p>9.1 List the five purposes of an inquest</p> <p>9.2 List the situations that require police officers to notify the coroner that a death has occurred</p> <p>9.3 Identify the locations, where a death occurs that requires police officers to notify the coroner</p> <p>9.4 Identify the duties of a constable in relation to the selection of a jury for an inquest</p> <p>9.5 State the methods of delivery of a summons to a juror or witness for an inquest</p> <p>9.6 Locate and interpret the offence of knowingly obstructing a coroner or person authorized by a coroner</p>
<b>Course Outcome 10</b>	<b>Learning Objectives for Course Outcome 10</b>
10. Dog Owner's Liability Act. Upon successful completion of this unit, the student will be able to:	<p>10.1 Identify applicable libellous situations</p> <p>10.2 Identify proper procedures to commence proceedings under the Act</p> <p>10.3 Identify possible outcomes of court proceedings</p>
<b>Course Outcome 11</b>	<b>Learning Objectives for Course Outcome 11</b>
11. Cannabis Control Act: Upon successful completion of this unit, each student will be able to:	<p>11.1 Define terms as set out by the course instructor</p> <p>11.2 State Peace officer arrest, search and seizure authorities contained in the CCA</p> <p>11.3 Identify the facts in Issue for selected CCA offences</p> <p>11.4 Given a scenario, determine what offence has been committed and identify and complete the appropriate charging documentation.</p>



**Evaluation Process and Grading System:**

<b>Evaluation Type</b>	<b>Evaluation Weight</b>
Exam #1	25%
Exam #2	25%
Participation	5%
Practical Assessment	20%
Weekly Assignments/Homework	25%

**Date:**

June 17, 2025

**Addendum:**

Please refer to the course outline addendum on the Learning Management System for further information.

